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DESTINAZIONE COMUNE

# GUIDE TO ENROLMENT OF FOREIGN STUDENTS IN UNIVERSITY COURSES



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UNIVERSITÀ TELEMATICA  
INTERNAZIONALE UNINETTUNO



Dear student, this Guide is designed for you, providing practical information that will enable you to enrol in Italian universities.

## University in Italy...

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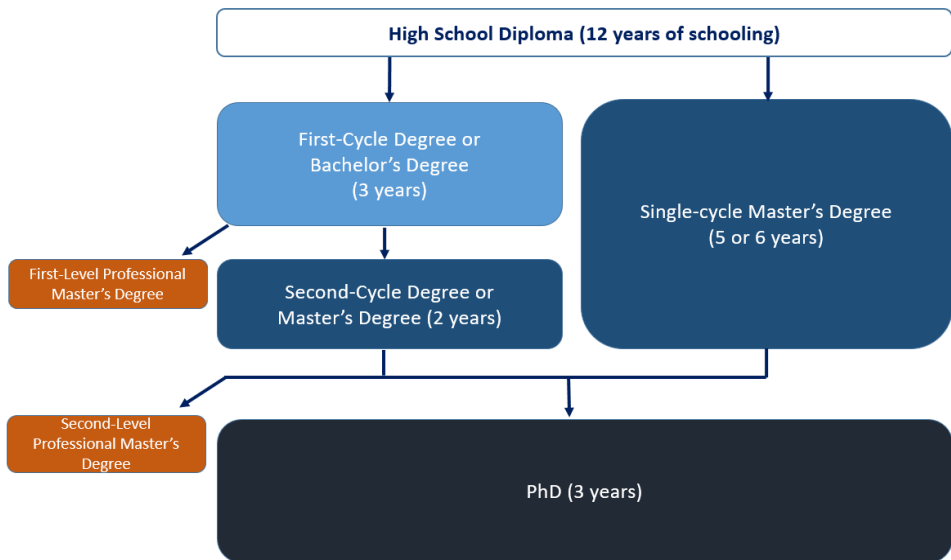
If you wish to attend university in Italy, you need to know its structure and how to deal with lengthy and often unclear bureaucratic procedures. Much of the information you need at this stage can be found in the website: <https://www.studiare-in-italia.it/studentistranieri/> of MUR (Ministry of University and Research). We recommend you read the Circular "Procedures for Entry, Residency and Enrolment of International Students and the Respective Recognition of Qualifications for Higher Education Courses in Italy", available in Italian and English.

## To begin with...

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You should know that the University in Italy consists of:

- First-cycle degree programme or Bachelor's degree (Laurea triennale), lasting three years
- Second-cycle degree programme or Master's Degree (Laurea magistrale) following the three-year Bachelor programme and lasting two years
- Single-cycle Master's Degree (Laurea a ciclo unico) of five-year or six-year duration
- First-level and Second-level Professional Master's degrees (Master professionale di primo e secondo livello)
- PhD (Dottorato di ricerca), 3 years



## Requirements

According to current regulations, foreign citizens (both EU and non-EU citizens) residing in Italy or abroad who are at least 17 years old and have completed at least 12 years of schooling are eligible for access to Higher Education Courses.

- To be admitted to the Three-year and Single-Cycle Master's Degree Programmes, you must hold a high school diploma or another educational qualification obtained abroad and deemed as equivalent.
- For Second-cycle Degree Programmes, on the other hand, you must hold a Bachelor's Degree or a three-year university diploma, or another qualification obtained abroad and deemed as equivalent.

The list and the number of positions reserved for international students in the various Italian universities and higher education institutes for art, music and dance (AFAM) is published on the website: <http://www.studiare-in-italia.it/studenti stranieri/>.

Instead, if you are an Italian citizen holding a foreign qualification, a citizen of the European Union wherever resident, or a foreign citizen regularly residing in Italy, you can apply to Italian universities without quota limitation.

## Foreign nationals applying for visas and residing abroad

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If you are a citizen of a country that is not a member either of the European Union or of the European Economic Area, you will have to follow a more complex procedure to best prepare for your study experience in Italy and to obtain all the necessary documents.

**BEFORE YOUR ARRIVAL:** You will need to obtain a study visa. To find all the information about the procedures and documents needed to obtain an entry visa, we recommend you visit the following page: <https://www.universitaly.it/index.php/registration/firststep>.

**AFTER YOUR ARRIVAL:** If you decide to stay in Italy for more than three months, you must apply for:

- a residence permit within 8 working days of your arrival in Italy;
- and the tax code (codice fiscale), a combination of 16 characters (numbers and letters), which does not constitute an identity document, but is required to be able to enrol in university, rent an apartment, or open a bank account. The tax code is issued by the Internal Revenue Service (Agenzia delle Entrate).

### Pre-enrolment

In order to enrol in a course of study, all non-European visa applicants must pre-register on the University portal.

### Document checklist for non-EU citizens:

Before you begin the pre-enrolment process, remember that you must possess the following requisites: your Passport; Type D Entry Visa; Health Insurance Coverage; and Scholarship Award Certificate or bank documentation proving sufficient economic means and resources during your stay in Italy (approximately 450 euros per month for the entire academic year).

Specifically, for enrolment in Three-year or Master's degree programmes, you are required to upload:

- Secondary school diploma in its original form or certified copy, accompanied by an official translation into Italian, authenticated by the Italian diplomatic Mission with territorial jurisdiction over your place of residence, or provided with an Apostille of the Hague.
- Certificate stating the successful completion of the academic aptitude test provided for access to the University of the country of origin, officially translated into Italian;

seguiaci su:



**Cosa Studiare**  
Cerca i corsi

**La Università**  
Gli atenei si presentano

**Quanto costa**  
Tasse e contributi

**Corsi in Inglese**  
Cerca i corsi in lingua

**Orientamento**  
Fare la scelta giusta




**SEI UNO STUDENTE INTERNAZIONALE?**  
Scopri come ottenere il visto per venire a studiare in Italia!  
Scopri la nostra offerta formativa  
Contatta l'istituzione per tutte le informazioni  
Svolgi le procedure di ammissione  
Verifica se hai bisogno di un visto

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Studenti Internazionali 2022

**Ti occorre un visto?**  
**Prescriviti adesso**  
**Contatti**

Accesso Programmato / IMAT  
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- Declaration of value of the Diploma, issued by the Italian Diplomatic mission with territorial jurisdiction over your place of residence, displaying at least 12 years of schooling.

In case you are already in possession of the latter, you are advised to upload only one of the following documents related to the degree:

- Declaration of value issued by the Italian Diplomatic Mission (Embassy or Consulate) with territorial jurisdiction over the country where the qualification was awarded.
- Attestation issued by the Italian ENIC-NARIC centre (Statement of Comparability)
- Any certificate from foreign official bodies

While the documents required for enrolment in the Second-Cycle (Laurea Magistrale) or First and Second-Level Professional Master's Degrees are:

- Degree or equivalent academic qualification in its original form or certified copy, accompanied by an official translation into Italian, legalised by the Italian diplomatic Mission with territorial jurisdiction over your place of residence, or provided with an Apostille of the Hague.
- Declaration of value issued by the Italian diplomatic mission of the country where the degree was awarded
- Degree certificate certifying the exams passed (transcript), accompanied by an official translation into Italian, legalised by the Italian diplomatic Mission with territorial jurisdiction over your place of residence
- Syllabuses of all exams successfully completed, produced on headed paper of university of origin or validated by a stamp of the latter

For more information on the Statements of Comparability and Verification of Qualifications visit the website: <https://www.cimea.it/pagina-attestati-di-comparabilita-e-verifica-dei-titoli>

## Step 1 - Identifying your Degree Programme

If you apply for a programme with set number, you must first pass admission tests. The dates of the tests can be found on the Ministry of University and Research website. You will be able to register for the tests always and exclusively through the University portal.

## Step 2 - Filling in the pre-enrolment application on University.it

Remember that the university may carry out its own preliminary assessment of your application, and may ask you to provide supporting documents. The chosen university institution will then validate your pre-enrolment application by entering the relevant data on the UNIVERSITALY portal. During the process of completion of the university pre-enrolment procedure, the university may also require the submission of a Letter of Eligibility for Enrolment to the pre-enrolment application, drawn up according to Form D6, of use for diplomatic-consular missions.

## Step 3 - Proof of Italian language proficiency

In the case of NON-EU citizens applying for study visas who intend to enrol in University programmes delivered in Italian, each university organises a test aimed at verifying the applicant's Italian language proficiency. A B2 level of language proficiency is required.

Certification of Italian language proficiency is not required in the case of pre-enrolment in a course of study delivered in English. However, it is recommended to check the website of the relevant institution to verify language requirements for admission.

A certification of proficiency in the Italian language with a grade not inferior to B2 level of the Council of Europe, awarded as determined by the CLIQ (Italian Quality Language Certification) quality system, is required to be exempted from the Italian language proficiency test; the certificate can be uploaded together with other documents required during pre-enrolment application on the University portal (see "Cases of exemption from the Italian proficiency language test" on the same website).

## Step 4 - Submitting documentation to the diplomatic-consular mission

## Foreigners residing in Italy



If you are a student from a European Union country or with a Residence Permit in Italy, you can apply directly to your selected university or AFAM institution through an online registration procedure.

### Document checklist for European citizens



Before your departure, check the validity and possible expiration of your ID or passport. Remember to bring your EHIC (European Health Insurance Card) with you as well: in certain particular cases, you may be required to provide proof of your health insurance or an EU certificate of health coverage.

If you intend to stay in Italy for more than three months, you must register with the Registry Office (Iscrizione Anagrafica) in the city where you live.

In case of enrolment in a Second-cycle Master's degree or Single-cycle Master's degree you are required to provide:

- Secondary school certificate in its original form or certified copy, accompanied by an official translation into Italian, authenticated by the Italian diplomatic Mission with territorial jurisdiction over your place of residence.
- Declaration of value (dichiarazione di valore) of the certificate, issued by the Italian diplomatic mission with territorial jurisdiction, displaying at least 12 years of schooling.

Whereas the documents for enrolment in the Second-cycle (Laurea Magistrale) or First and Second-level Master's Degree are:

- Graduate Degree or equivalent academic qualification in its original form or certified copy, accompanied by an official translation into Italian, legalised by the Italian diplomatic Mission with territorial jurisdiction over your place of residence.
- Declaration of value issued by the Italian diplomatic representation of the country where the degree was awarded or diploma supplement
- Degree certificate certifying the exams passed (transcript), accompanied by an official translation into Italian, legalised by the Italian diplomatic Mission with territorial jurisdiction over your place of residence
- Syllabuses of all exams successfully completed, produced on headed paper of university of origin or validated by a stamp of the latter



## Recognition of qualifications held by refugees

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According to the Lisbon Convention, signed by Italy on 11 April 1997, and subsequently ratified by Law No. 148 of 11 July 2002, universities and higher education institutions are competent for the recognition of cycles and study periods abroad and of foreign qualifications.

Active services for the recognition of refugees' qualifications:

- The Ministry of Foreign Affairs and International Cooperation (MAECI) has activated a service for refugees and people with international and subsidiary protection to apply for the "Declaration of Value"
- The CIMEA - Centro di Informazione sulla Mobilità e le Equivalenze Accademiche (Information Centre on Academic Mobility and Equivalence) - has been operating with regard to the recognition of foreign qualifications in Italy, and can be consulted at the following webpage: [www.cimea.it](http://www.cimea.it). CIMEA, through its service of attestation and certification of foreign qualifications - Diplome - issues "Statements of Comparability" free of charge allowing access to higher education courses to holders of international protection who have obtained the status of political asylum or subsidiary protection in Italy. For more information visit the "CIMEA for Refugees" page.

### Refugees with little or no documentation

If you are a student entitled to international protection and you are not able to provide the documentation required for admission to higher education, you can apply for a recognition of your qualifications to the University you plan to enrol in. You must provide:

- ID document or document certifying your refugee status;
- self-certification statement describing: degree obtained; year of achievement; name of the University, address, country; study programme and list of subjects; list of exams passed (transcript) and grades received; final grade.

Those who have not completed their University degree should indicate: the year of enrolment, college, faculty or degree programme, exams passed, and credits (ECTS) corresponding to the exams (where possible).

An internal commission nominated by the University, composed of academic staff entrusted by the relevant faculty will check the documentation sent and confirm the level of knowledge you declare through examination tests.

In case of positive outcome, a Degree Recognition Statement will be drawn up, with possible indication of any specific weaknesses and the additional learning requirements to be met in order to obtain the degree.



### Programmes supporting the right to education of refugees

Many Italian universities have set up programmes aimed at supporting refugees and migrants to continue their university education in Italy. Some of these offer scholarships. In particular, we point out that International Telematic University UNINETTUNO has created the dedicated portal "University for Refugees" [www.universitaperrifugiati.it](http://www.universitaperrifugiati.it).

Another example is UNICORE (University Corridors for Refugees), a UNHCR programme that offers refugee students from selected countries the possibility of moving to Italy via regular and safe entry paths with the aim of attending master's degree courses in Italian Universities. Check which universities participate in the programme and for the requirements necessary to apply at <https://universitycorridors.unhcr.it/>



*This guide was produced by International Telematic University UNINETTUNO ([www.uninettunouniversity.net](http://www.uninettunouniversity.net)) within the framework of the project "[Destinazione Comune](#)" (Common Destination) funded by the Asylum, Migration and Integration Fund 2014-2020 (FAMI) - Specific Objective 1. Asylum - National Objective ON 1 – let. c) - Strengthening the system of 1st and 2nd level assistance - Call: Individual Pathways for Socio-Economic Autonomy*



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