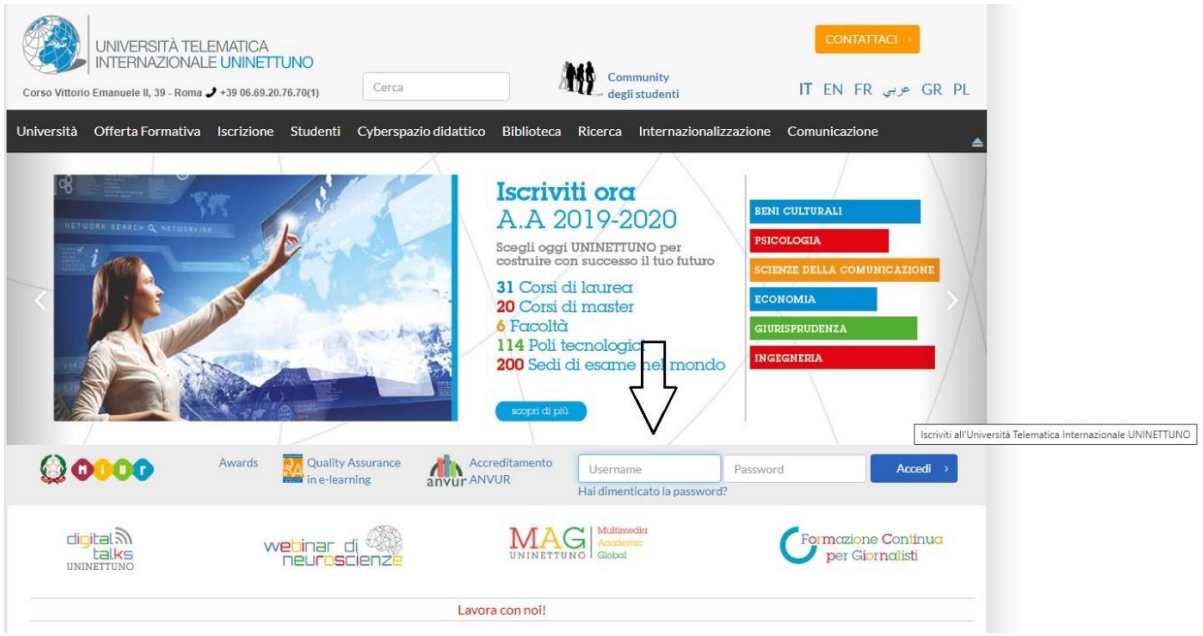
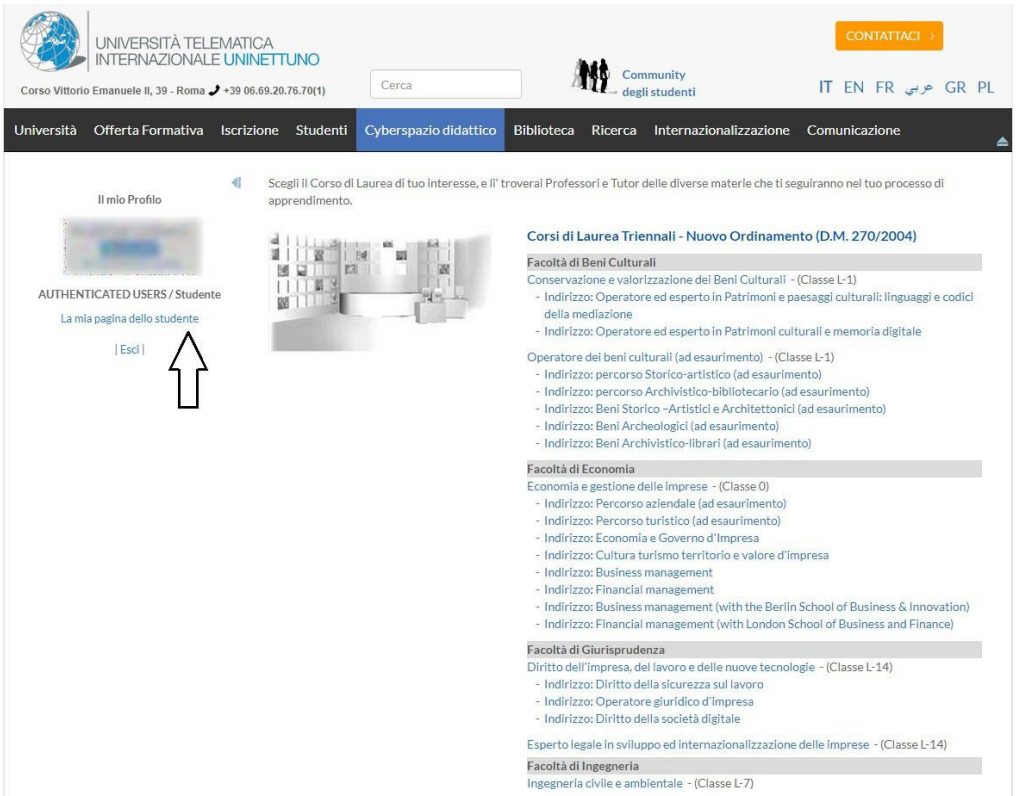
# DISTANCE GRADUATIONS
# Installing Skype for Business

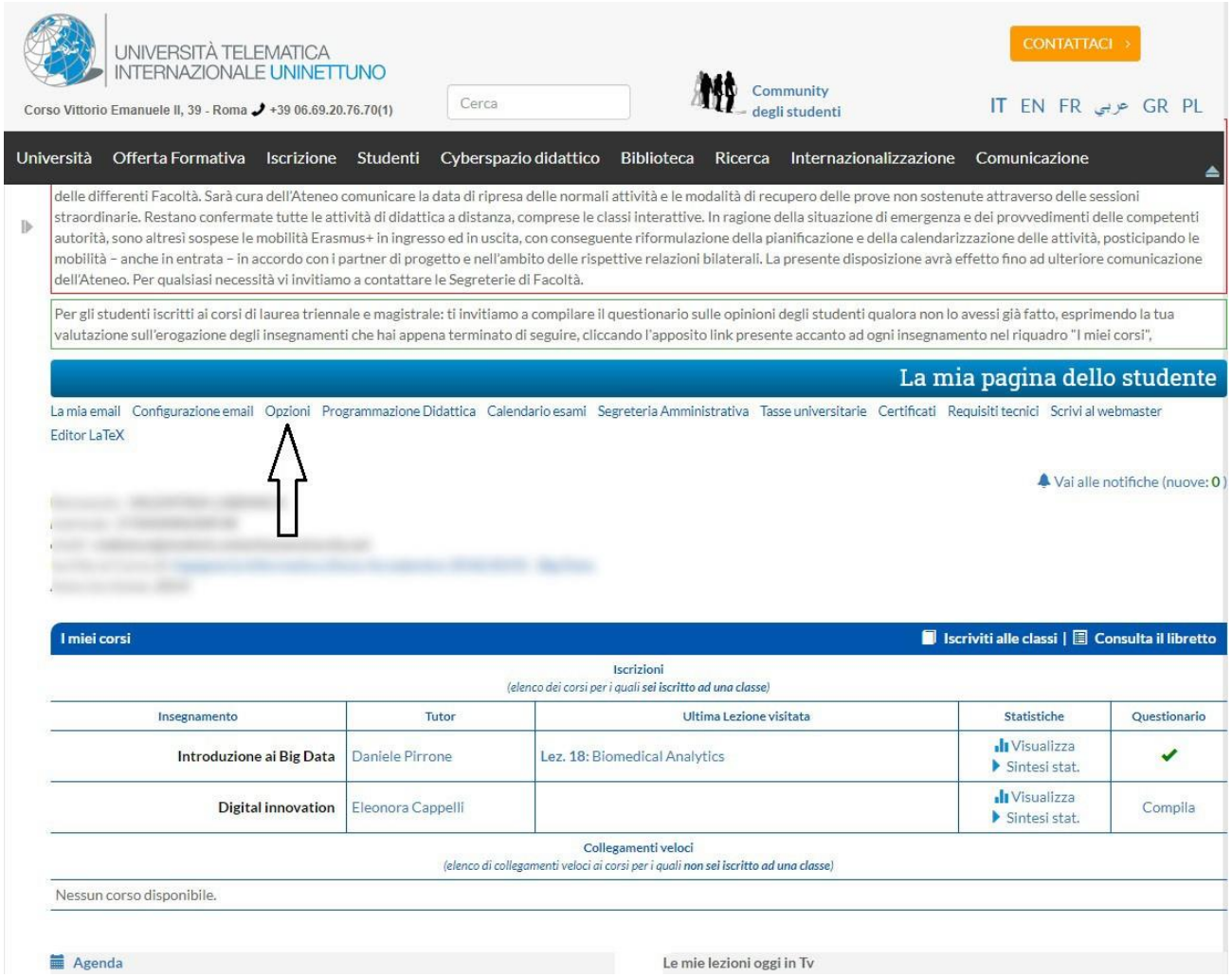
1. From the homepage of the University's website enter your credentials and select the "Access" item



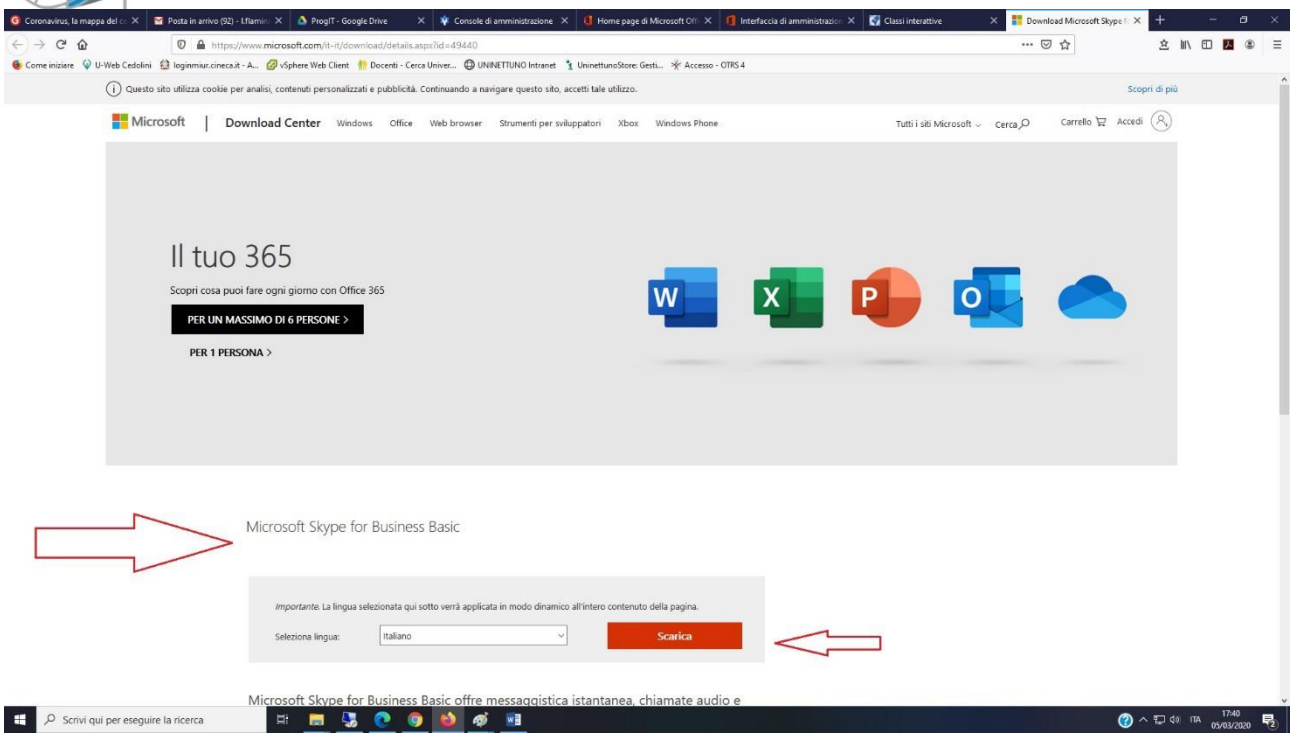

2. From the menu on the left, select the "My student's page" that you see find below your name.



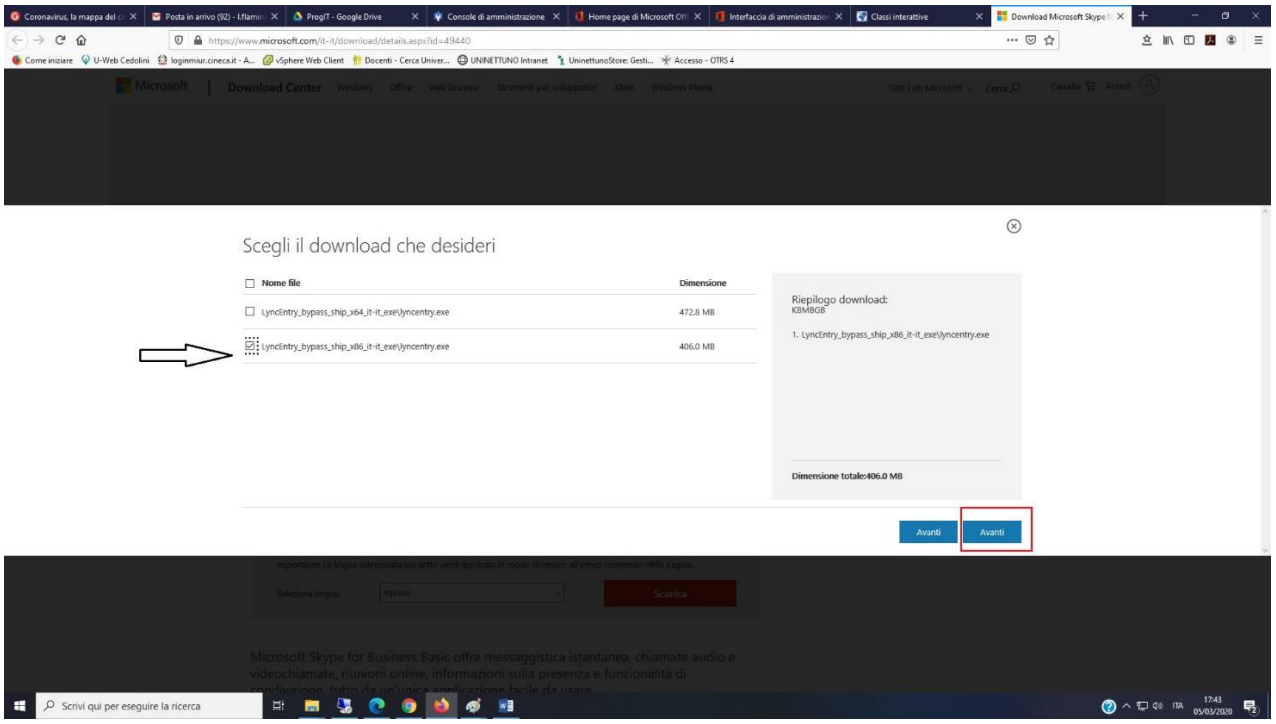
3. From the “student’s page”, from the menu on the top of the page, select the “Options” item




4. In the “Options” page, you will find the “Skype for Business” section; if you have not already signed in, select the “Sign-in your UNINETTUNO-Microsoft” button and select the “Back to your own profile” button. If you have already signed-in, you can select the “Back to your own profile” button.
5. Select one of the two links, based on your operational system:
   Windows
   Mac
6. Your browser will display a new page from which you will have to download the software package. Go down to the bottom of the page, where it says “Microsoft Skype for Business Basic”, select your language from the drop-down menu and select the “Download” red button.

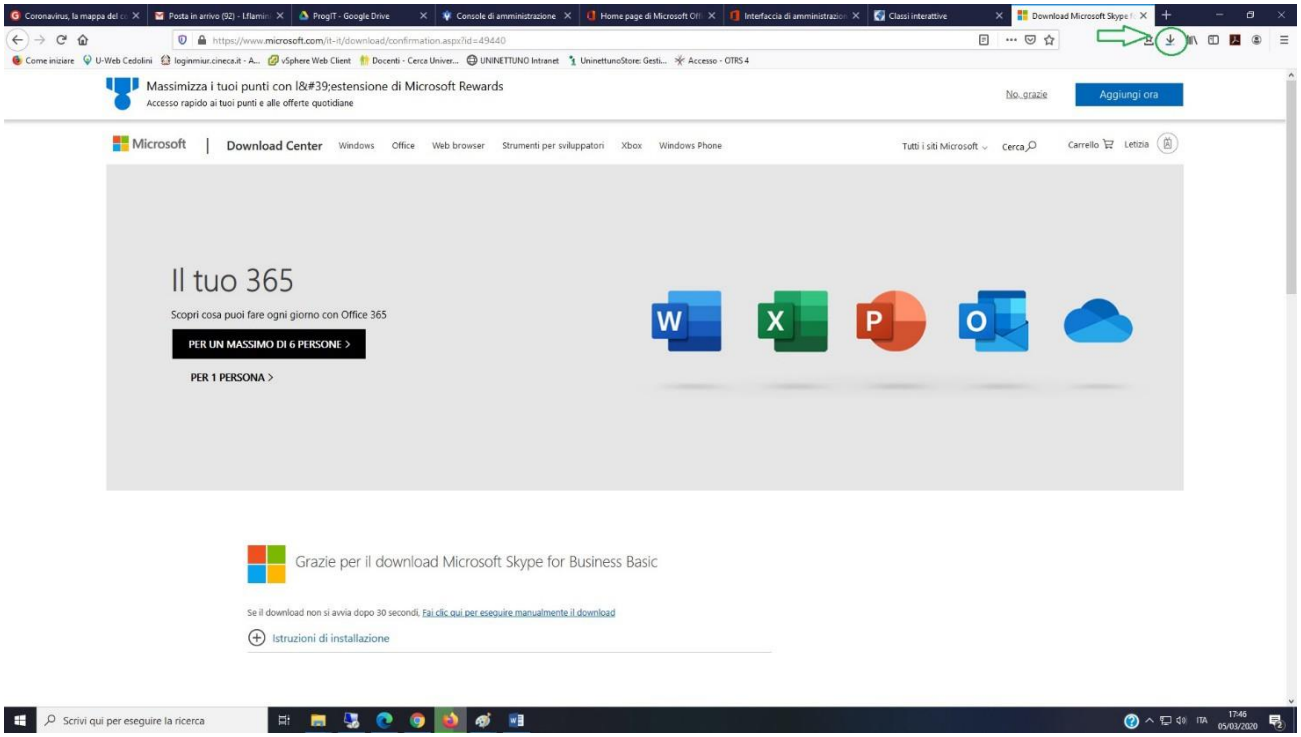



7. Then, you will have to choose between two versions of this software package. Begin by downloading the second one (LyncEntry_bypass_ship_x86_it-it_exe\lyncentry.exe); if the set-up fails, try the first one. Save the file and wait for the downloading.

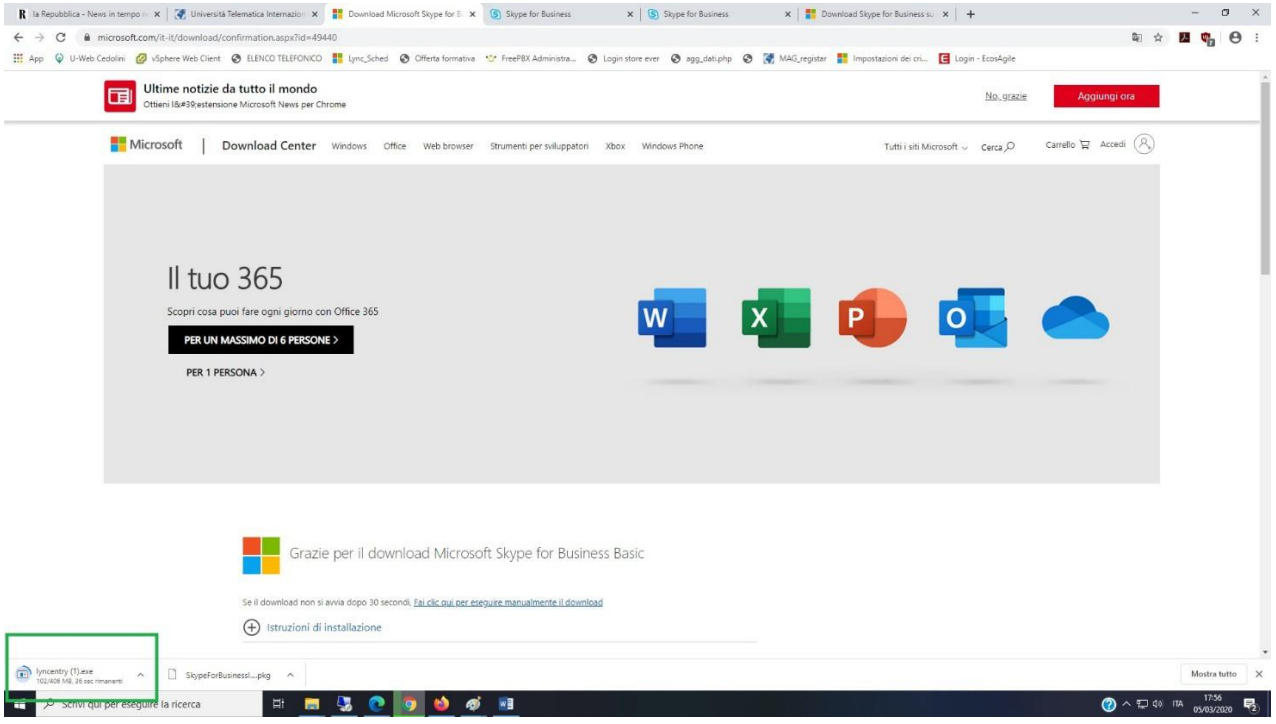


8. At the end of the downloading process, select where asked, based on your browser.

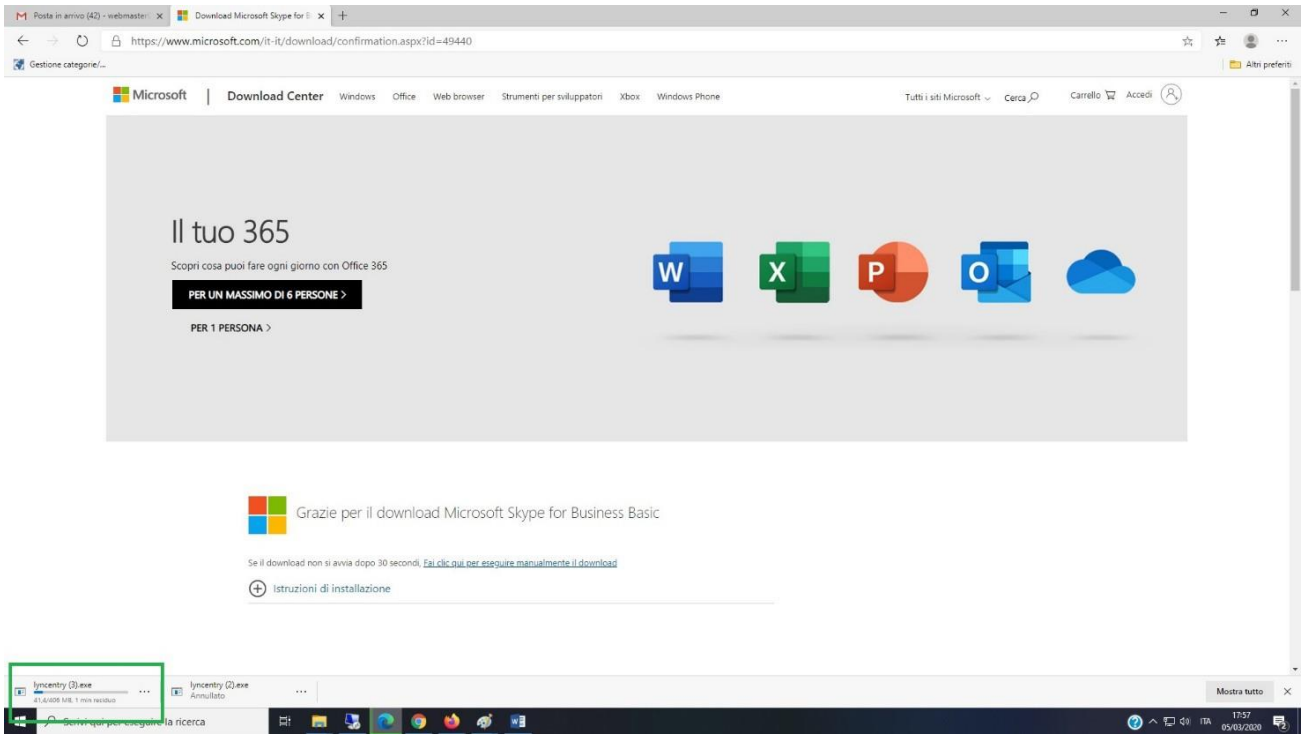
Mozilla Firefox:




Google Chrome:



Microsoft Edge:




9. Make double click on the downloaded file to start installing the software package.
   The system will ask you whether you agree to modify some settings of your PC; answer “yes”, accept the license terms and go on with the installation.