

## ERASMUS+ MOBILITY

### Frequently Asked Questions

#### Erasmus mobility, in general.

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**1. How can I participate in the Erasmus programme?**

It is possible to submit the application to participate in the Erasmus mobility program when there is an open call. The call is published on the University website at [https://www.uninettunouniversity.net/it/erasmus\\_modulistica.aspx](https://www.uninettunouniversity.net/it/erasmus_modulistica.aspx).

**2. Can I apply if the deadline indicated on the announcement has expired?**

Applications received after the deadline indicated in the call will be considered after those received within the deadline, in the order of receipt, until the available funds are exhausted.

**3. What is the difference between mobility for study and for internship?**

During a study mobility the student attends courses at a foreign university (normally for a semester), and takes exams on site. The credits acquired abroad will then be recognized in the Uninettuno booklet.

During an internship mobility, the student carries out a work activity at a foreign institution (company, NGO, University, etc.). The internship mobility can allow the acquisition of credits on the Uninettuno booklet (e.g. credits for internship/traineeship or for laboratory).

**4. Can I do Erasmus in Italy?**

No, it's not possible.

**5. I am a foreign student (or an Italian student residing in a foreign country). Can I do Erasmus in my country? Can I do it in Italy?**

It is not permitted to carry out the mobility in your country of residence or in that of your home university.

**6. Is it possible to participate in a mobility after graduation?**

Graduate students may participate in a traineeship mobility up to 12 months after graduation, provided that the application is submitted before the graduation date. Post-graduate traineeship mobility does not give the right to credit recognition.

**7. I have already participated in an Erasmus mobility: can I submit another application for a mobility grant?**

You can benefit from Erasmus mobility grants for a maximum of 12 months in total for each study cycle (first cycle: three-year; second cycle: master's and first level master's; third cycle: doctorate and second level master's). Periods of virtual mobility do not count towards the maximum 12 months of mobility (therefore only the period of physical mobility is taken into consideration). If you

have been on Erasmus (internship or study) for no more than 10 months during your current study cycle, you can apply.

#### **8. What is the minimum and maximum duration of Erasmus mobility?**

The duration of a mobility can vary from a mandatory minimum of 2 months to a maximum of 12 months. In order to allow as many students as possible to enjoy an Erasmus experience abroad, grants are generally awarded for one academic semester in the case of studies, and for a maximum of 4 months in the case of internships.

#### **9. What does the Erasmus scholarship cover? How much is it?**

The Erasmus grant is a monthly lump sum, to be considered as a contribution to the expenses incurred during the period abroad. It does not cover specific expenses and it is not necessary to produce documentation to support the expenses incurred. The monthly amount of the grant depends on the country in which the mobility takes place, and is indicated in the call.

In case of mobility for internship, in some cases the host company/institution offers an integration to the grant in the form of reimbursement of expenses. This integration is at the discretion of the host institution and is the subject of an agreement between the student and the company itself.

#### **10. How is the scholarship paid?**

The financial contribution is paid for 80% before the mobility, and for the remaining 20% after the conclusion of the mobility.

#### **11. Are travel costs covered? And accommodation costs?**

The Erasmus grant is a lump sum contribution independent of the actual costs incurred. It does not cover specific costs.

#### **12. What is the “green travel” contribution?**

This is a flat-rate contribution of 50 euros that you can receive if you decide to reach the host location with means of transport other than the plane. To obtain the green travel contribution you will have to sign a declaration of honor and provide a copy of the transport tickets.

#### **13. How do I find accommodation?**

Erasmus students usually use online platforms to search for accommodation, such as:

[www.uniplaces.com](http://www.uniplaces.com)

[www.spotahome.com](http://www.spotahome.com)

<https://erasmusplay.com/it/>

<https://erasmusu.com>

If you are a student on study mobility, consult the website of the host university, in the section aimed at incoming students, or contact the Erasmus office to find out if they have any advice on this matter.

#### **14. Do I have to pay university fees while I am on Erasmus?**

You are exempt from paying fees at the host university, but you will have to maintain your enrollment at Uninettuno .

**15. Is insurance coverage provided?**

You will be guaranteed university insurance coverage for civil liability and accidents relating to the performance of educational activities planned abroad.

**16. Is a visa required?**

Most of the countries participating in the Erasmus program are part of the European Union, so a visa or passport is not required. In any case, it is necessary to check with the competent consular authorities the conditions required for entry and/or temporary stay in the country. We recommend that you consult the website [www.viaggiaresicuri.it](http://www.viaggiaresicuri.it) of the Ministry of Foreign Affairs and International Cooperation.

**17. I am a disabled student: can I benefit from any concessions?**

Students with fewer opportunities may receive an integration of the individual contribution. The amount of the contribution is indicated in the announcement. Let us know your condition when you apply, so we can provide you with support and all the information useful for you.

**18. What happens if I am selected and then I cannot go? Can I give up my place?**

Selected students must communicate their acceptance of the mobility grant by the deadline indicated in the announcement. If a student does not confirm their acceptance by the deadline, they will automatically be removed from the list and the rankings will be moved up. Renouncing the mobility grant does not entail any penalty from an educational point of view, nor with respect to participation in subsequent announcements.

**19. What happens if I accept the grant and then I can't leave? Do I have to pay a penalty?**

If you have accepted the Erasmus grant and later decide that you no longer want or can carry out the mobility, inform us as soon as possible: we will be able to propose the place to another student and avoid wasting the funds that we had blocked for you. You will not have to pay any penalty and you will be able to reapply for another call. The call indicates the deadline by which you must use the mobility grant; beyond the indicated deadlines, the funds will be re-assigned through a new call.

**20. Can I take exams while abroad?**

It is not possible to take exams during the mobility period, as your career at Uninettuno is suspended. If you intend to take exams after your return, but the registration deadlines fall during the mobility period, ask your presidency for assistance in registering.

**21. How many bags are available?**

The number of places depends on the funds available at the time the scholarships are awarded.

**22. Things OLS (Online Linguistic Support)?**

The Erasmus program offers all mobility students a free online language course in the language of work/study, or in that of the host country, provided through the platform <https://academy.europa.eu/>. An initial test is provided to verify your knowledge of the language, which will guarantee you access to a course appropriate to your level. Following the OLS test at the end of mobility, the platform will provide a certificate regarding the level of knowledge of the language.

### **23. At which universities can I carry out study mobility?**

It is possible to carry out study mobility exclusively at foreign universities with which Uninettuno has signed specific agreements: the list is in the document "Erasmus destinations for study purposes" which is published together with the announcement. You can apply only at the universities related to your faculty.

### **24. Is it mandatory to indicate 3 foreign offices in the application?**

No, you can indicate less than three. You can also not indicate any, and make your choice after the scholarship has been assigned to you.

### **25. How do I choose courses at a foreign university?**

The Learning Agreement is the document in which you will have to indicate the courses you intend to follow at the foreign university and the corresponding ones that you intend to have recognized in the Uninettuno booklet. The list of available courses (in the local language and in English) is normally available on the website of the host university. It is not necessary for the courses to be identical to those in your study plan, but at least similar or compatible. The total number of credits (ECTS/CFU) obtained abroad must be consistent with the sum of those that you intend to have recognized. As a general guideline, it is considered that in one semester you must acquire 30 ECTS. The Learning Agreement must be approved by the Erasmus representative for your Faculty, who can also support and guide you when choosing courses.

### **26. In what language will I take the courses and exams?**

In the local language, if you speak it, or in English. You can usually check which courses are taught in English by consulting the course offering page of the host university. Sometimes the courses available to Erasmus students and taught in English vary from semester to semester.

### **27. What level of knowledge of the foreign language do I need to have before leaving for Erasmus? How can I demonstrate it?**

Language knowledge is not a requirement to apply. However, the partner university may require a certain level of knowledge of the language (local or English), and may decide not to accept students who are unable to demonstrate the required level of knowledge. We recommend that you visit the website of the host university to check any language requirements or necessary certifications. If you already have a language proficiency certificate, we recommend that you attach it to the mobility application, as it will allow you to obtain a higher score.

### **28. Can UNINETTUNO confirm my language level if requested?**

No. You will need to present a certificate issued by a language school or a qualified body to attest your suitability.

### **29. Can I do my thesis abroad?**

It is possible to plan an Erasmus mobility to carry out research activities related to the preparation of the thesis, but you must make sure that the host university/institution agrees. Usually, students take their last exams at the foreign institution and in the meantime they take steps to find a Uninettuno professor and one at the host institution willing to supervise their thesis work. If necessary, and if there are funds available, you can later ask to extend the mobility to finish the

thesis work. Please note that some partner institutions do not accept students who intend to carry out exclusively thesis research activities.

**30. Can I ask some questions to students who have done Erasmus at the university I am interested in?**

Once you have been assigned the Erasmus grant, contact us and, if possible, we will put you in touch with students who have done Erasmus at the same university.

**31. When do I have to enroll at the foreign university and submit the required documents?**

If you are selected, you will be contacted by the International Mobility Office to discuss the details of the mobility and define the location where you intend to carry it out. The Mobility Office will then send your *nomination to the partner university*. When you receive confirmation of acceptance from the University you have chosen, you can proceed with registration and sending the required documents and forms, taking care to respect the indicated deadlines.

## Mobility for internships

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**32. Where can you do an internship mobility?**

You can carry out your internship in any university, research institute, NGO, public or private company located in a country participating in the Erasmus+ programme. You cannot choose Italy as your destination, nor (in case you are resident abroad) your country of residence, nor their diplomatic representations abroad. Institutions, agencies and other EU bodies are excluded.

**33. How do I find an internship location?**

It is your responsibility to identify a company or organization where you can do your internship. Here is a list of online platforms that can help you connect with organizations or companies that offer internship opportunities:

<https://erasmusintern.org/>  
<https://www.trainingexperience.org/>  
<https://stage4eu.it/>  
<https://ec.europa.eu/eures/public/homepage>  
<https://www.monster.com/>  
<https://myinternship.eu/for-students/>  
<https://jobs.euractiv.com/>  
<http://globalplacement.com/it>  
<https://www.scambieuropei.info/>  
<https://www.placementslovakia.com/>  
<https://www.espauk.com/students/>  
<https://eng.eu4eu.org/eu4eu-portal/>  
<https://jobs.euractiv.com/>  
[https://eures.ec.europa.eu/index\\_it](https://eures.ec.europa.eu/index_it)  
<https://www.spain-internship.com/en/>  
<https://www.trainingexperience.org/students>

**34. I am a recent graduate and would like to participate in the Erasmus call. Can I apply?**

No, you cannot apply if you already have a degree or if you intend to obtain the degree before the conclusion of the selection process.

**35. How many working hours per week are expected?**

The Erasmus internship must be a full-time activity, and must include a minimum of 30 and a maximum of 40 working hours per week.

**36. Is the Erasmus internship qualifying?**

It is not possible to guarantee a priori that the internship carried out within the Erasmus programme is qualifying, as this depends exclusively on the Professional Order in which the student intends to register.

**For more information:**

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International Mobility Office

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[https://www.uninettunouniversity.net/it/programma\\_erasmus.aspx](https://www.uninettunouniversity.net/it/programma_erasmus.aspx)